# Business Improvement Plan – Progress Report

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Mizuho Financial Group, Inc. Mizuho Bank, Ltd.



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## **Business Improvement Plan - Current Status**

- Improvement measures have been established in the workplace, and their effectiveness is maintainable going forward.
  - Measures have been stably implemented, and their continuous contribution to improvement has been confirmed, compared with the end of June, when the previous progress report was prepared. It has been confirmed that improvement measures have been more established, expanded, and permeated as routine work.
- The effectiveness of the improvement measures has been confirmed based on the assessment of external experts.
  - The effectiveness has been confirmed for respective areas described in the following pages, including in the prevention of system failures and timely recovery.

#### Where we stand

September 2023

## Formation & implementation of initiatives

**Maintenance** 

**Continuation** 

Established in the workplace

- Establishment of improvement measures in the workplace
- Timely recovery in the event of system failure
- Continuous improvement using customers and employee feedback
- Governance and corporate culture supporting the above initiatives

Establishment of structures to consistently prevent large-scale system failures while grasping changes in the future environment

## **System Failures - Prevention and Response Enhancement**

#### **Systems**

- Continuing inspections and measures to prevent system failures and ensuring timely response and recovery should they occur
- Continuously preventing major system failures

	Actions taken	Improvement status <sup>1</sup>
System failures prevention	<ul> <li>Finished all of the following inspections by the end of FY2022 (continuing in FY2023)</li> </ul>	• No. of major failures: 0 (FY2021:11, FY2022: 2)
Hardware inspections	Finished the replacement of parts that could cause failures:     Approx. 380 (continuing)	• Incl. no. of hardware-related failures: 0 (FY2021: 5: FY2022: 1)
Software release inspections	Thoroughly reviewed software releases and knock-on effects (continuing)	• Incl. no. of release-related failures: 0 (FY2021: 2, FY2022: 0)
Application inspections	Finished system performance inspection for all 17 operations (expanding and continuing)	• Incl. no. of performance-related failures: 0 (FY2021: 2, FY2022: 1)
Timely recovery	Finished inspection of recovery methods for all 95 systems (continuing)	<ul> <li>No. of cases taking &gt;3 hours: 0     (FY2021: 7, FY2022: 0)</li> </ul>

## Enhancement of response capabilities

- Minimized customer impact through timely initial response and recovery in the event of a system failure
- Improved ATM functionalities for safe & reliable customer use

#### Actions taken Improvement status<sup>1</sup> Generally, within 30 minutes from the preliminary report Rigorous initial response operations (continuing) Target range: Within 1 hour Completed the visualization of systems and operations for all 30 operations (expanding and continuing) Timely initial No. of failures causing a transaction to be processed the response and next day2: 0 (FY2021: 7, FY2022: 2) Implemented practical training (continuing) recovery Completed the formulation of the announcement text and A structure that allows for timely notification has been the preparation of the announcement posting location developed. Most recently, there were no events that should (continuing) be announced. Finished the installation of cameras with speakers at all No. of ATMs out of service<sup>3</sup>: 12 units at most (FY2021: offices: 1,801 offices 4,318 units) **ATM** response Completed improvements to prevent the capture of Capture of bankbooks/cards: 0 (FY2021: 5,244) bankbooks/ATM cards

- 1. Actual results of FY2023 1H; for FY2022, actual results from Apr. 2022 to Mar. 2023; for FY2021, actual results from Feb. 2021 to Mar. 2022; the no. of failures indicates domestic impact, excluding externally caused failures.
- 2. Number of domestic system failures that resulted in transactions that should have been processed on the current day but that were processed on the following day in part, including transactions in progress, etc.
- 3. Caused by another company's power failure that occurred in May 2023; the failure was recovered within a maximum of 27 minutes; up to 7 units were out of service in 2Q.



## **Utilizing Customer & Employee Feedback/IT Governance/Reforming Corporate Culture**

# Utilizing customer & employee feedback

- Structures and infrastructure for listening/utilizing feedback are being enhanced, and operations have been established. Frontline reputation is also improving.
- · Improvement cases accumulated with full-scale engagement with customers and employees

#### Actions taken

#### Improvement status

Listening of feedback and opinions

- Tool development/operation in place; over 4,000/month cases of feedback maintained
- Communication between the front offices and the head office enhanced: Mirai Conference<sup>1</sup> (continuing)

Utilization of feedback and opinions

- Accumulation of improvement actions based on feedback/opinions as a starting point; start of the acceptance of overseas remittances via the banking app, etc.
- Mutual understanding continuously improved between frontline departments/branches and the head office; approx. 80% of branches recognized improvement in the head office's approach.
- Communication with customers being continued; cases of improvement constantly shared via the web<sup>2</sup>

### IT governance

- · Practices enhancing the understanding of the frontline situation and risk management have been established.
- Full-scale IT reforms have been launched to ensure the further enhancement of IT employee awareness and stable operations in the future

#### Actions taken

Improvement status

Understanding of the frontline situation

- Promotion of communication with frontline personnel
- Management-frontline regular dialogue established

Risk & resource allocation

- Enhancement of system risk management
- Allocation of resources required for system operations (continuing)
- IT reforms launched to go beyond previous improvement and to drastically improve IT employees' awareness; although positive responses remain a majority in IT employee surveys

## Reforming corporate culture

- Development and announcement of the new Corporate Identity and the targets for engagement and inclusion scores
- The scores are improving, and the following is in progress: full-scale promotion of engagement with employees and of ensuring that they understand the Corporate Identity.

#### Actions taken

#### Improvement status

Culture

- Developed and announced the new Corporate Identity and coninuously took measures for culture penetration, including via workshops
- Solicitation and transmission of employee-driven plans
- Organization development

- Launched an interactive organization development program for managers<sup>3</sup>
- Employee awareness and scores improving, with some indicators showing recovery to pre-failure levels but with continuous efforts being made to achieve the medium-term plan goals
- Pervasion of the Corporate Identity being further promoted, with a wide range of activities rooted in the Corporate Identity and designed to transform the corporate culture being continued



- 1. Dialogue between branches and the head office with a forward-looking approach to business operations
- 2. https://www.mizuhobank.co.jp/company/activity/cs/case.html
- 3. Experimental leaning program designed to support the development of interactive organization development skills for middle-management to achieve To-Be of each offices

## Governance

## Legal compliance

- Self-governing practices in improving operations have been established, including the continuous enhancement of the BCP system and inspection reviews based on changes in the external environment.
- Employees' essential understanding has improved through training, personnel exchanges, and the acquisition of qualifications, etc.

#### Actions taken

### **Enhancement of** operation infrastructure

Review of the BCP system for major operations and continuous training on relevant laws and regulations

Improvement of comprehension levels and

behavioral awareness confirmed

Improvement of analytical skills

- Continuous verification of inspections and inspection results based on risks and changes in the external environment
- Number of employees with external AML/CFT certificates increasing, totaling over 2,000 employees; most employees who need qualification already qualified

Improvement status

## **Implementing** supervisory **functions**

 Maintaining and continuing initiatives, such as multi-faceted information-gathering, enhancement of expertise, and better follow-up with management, while establishing and starting the implementation of an **improvement cycle** centered on the Board of Director's policy for further penetration

#### Actions taken

Improvement status

## Multi-faceted informationgathering

expertise

 Continuous communication between outside directors and officers/employees

**Enhancement of** 

- Enhancement of human resources allocation and discussions of executive officers, with the appointment of outside directors including regarding the perspective of technology expertise
- Actions at left being maintained and continued so that supervisory functions will be appropriately demonstrated, with a PDCA cycle centered on the Board of Directors' policy being used

## **Initiatives to Maintain Effectiveness**

- Ongoing measures are not merely maintained but are expanding and being penetrated in a self-governed manner.
- It has been confirmed that the effectiveness can continue to be maintained.

#### Efforts to maintain effectiveness

Improvement of operations by passing on lessons leaned from system failures and having a sense of ownership

- Implementation and continuation of hands-on training with a sense of reality and urgency
- Conducting cyber incident response training and earthquake scenario training in which officers and employees participate as one team, with cross-departmental system failure training involving overseas offices, system divisions' training using actual devices, etc.
- **Installation and enhancement of exhibition spaces** to provide opportunities to learn and reflect on previous failures and how to prevent recurrence
- Creating web content/VR content so that more front offices and employees can participate

Visualization of improvement know-how, with the penetration and sharing of the know-how across the organization

- Implementation and expansion of new hands-on/practical training sessions designed to further strengthen IT inspection skills and techniques, as well as knowledge communication
- Expansion of initiatives to visualize and check overall systems and entire workflows
  - Expansion of operations in scope, with rollout to overseas and group companies
- Company-wide, not just by system division, with implementation and continuation of the identification of and response to risks in systems and operations, considering changes in the environment, in order to ensure stable business operations
- In particular, visualization and re-confirmation of the peak transaction volume assumed for the end of the first half, system capacity, etc.

Balancing effectiveness and efficiency

- Continuous improvement of inspection efficiency by using system- and tool-based solutions and Al
  - Use of tools for inspections, personnel management, etc.; improvement of the accuracy of data analysis
- Starting the frontline's voluntary consideration to further improve the efficiency of other IT operations
- Workflow production, contract digitalization, etc., of system operations