

Information Required For New Mizuho Global e-Banking (MGeB)

1. Full name and email address of Super User.
 Super User is an administrator [non-transactional function] for sub user(s).
 The role is to create/modify/delete sub user, set approval limit, enable menu and initialize password for sub user.

No	Full Name	Email Address

For point 2 – 5, please indicate “X” on the appropriate box.

2. Single Super User Approval
 Whether one Super User can create new user ID/reset password solely (Yes),
 or another Super User is required to approve the action taken (No).

Yes	No

Note: If No is selected, fill up at least 2 Super Users on above point 1.

3. Single Sub User Approval
 Can the makers approve the payment he / she prepares himself / herself.

Yes	No

4. Approval Workflow

Need 1	Need 2	Group

Note: If Group is selected, Super User is required to assign account and group workflow.

5. Payment / Remittance Template
 Template Mandatory function will require approver to check beneficiary information and approve the template.
 If Mandatory is chosen, Preparer cannot prepare transaction without an approved template.

Optional	Mandatory

6. Software Token setup
 Appoint one superuser as a representative to receive the activation code:

Email address to receive activation code	
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Note:

- a. The appointed Super user representative (1 super user of MGeB) is to receive the activation codes for him/herself as well as codes for the other superuser(s) and subusers
- b. The appointed Super user is required to share each activation code to users who will use the software token.
- c. Please note that the activation codes will expire in 30 days.